

NWTDT Commissioning Group Meeting 8th March 2005

1 Attending

Anne Williams
James Fox
Sandy Bering
Jonathon Hurley
Frank Hurley
Val Bracken
Lynn James-Jenkinson

Denise Allen

2 Apologies

Martin Routledge
Robbie Shanahan
Dave Spence

3 Minutes of the last meeting

Accepted as a true record

4 Matters arising

The new Director of the NWTDT has been appointed. Welcome to Lynn James-Jenkinson who will officially start in the post on 18th April 2005

5 NWTDT Business Plan 2005-06

VB tabled the plan and took the group through it

Changes and additions

- P6 Should read Care Service Improvement Partnership
- P7 add " Consult with a wide base of stakeholders, during 2005/06, regarding the performance of the team and seeking focus for future work."
- P9 should include Julia Erskine on the member list
- P10 Delete Julia Erskine from the Associate member list
- P10 should read "contracts or agreements are held with all staff"

Main points raised and agreed by the group

- Business plan must be accessible to all group members in future
- The Team MUST live within their allocated budget/funding
- The ADSS cannot support an increase in subscription all area's of service are struggling with financial difficulties
- Salford SSD cannot absorb the NWTDT's overspend £77,000 carried forward into 2005/06

- All team members role, task, cost, terms of agreement to be reviewed
- All work commissioned through the NWTDT must be approved by the Commissioning Group.
- All new projects to be approved by a small representative group of the commissioners (to include 1 H or SC Lead Officer)
- L J-J to ask K Darrough for advise re financial training NWTDT personnel
- L J-J to bring quarterly progress report to the Commissioning Group showing progress against Action Plan and full budget update

The report with minor alterations was accepted and approved.

The Group thanked VB for producing this initial plan which was seen to be informative. The Commissioners are looking forward to supporting L J-J and the team through this time of change.

PLEASE NOTE THE DATES OF MEETINGS THROUGH OUT THE COMING YEAR

22.6.05 1pm-3pm

28.9.05 1pm-3pm

11.1.06 10.30am-12.30pm

All to be held at Crompton House Swinton Salford